



Wellesbourne Badminton Club **Constitution**

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Revision History

| Date | By | Description |
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| 17.06.2013 | Mark Curtlin | Details of Junior Club Added. Document Number Added. Approved at AGM May 2013. |
| 27.06.2014 | Mark Curtlin | Changes to Rule 12 from 6 nights to 3 initial and 3 further. Approved at AGM May 2014. |
| 21.05.2017 | Jon Dutton | Removal of Junior Club; references to 'Chairman' replaced by 'Chair', other minor updates. Approved at AGM May 2017. |



1. **Name**

The name of the Club shall be “Wellesbourne Badminton Club”.

2. **Interpretation**

a) The expression “The Club” means the society constituted by these rules.

b) The expression “The Committee” means the Management Committee for the time being of the Club, as hereinafter constituted.

c) The expression “The Rules” includes any amendments or alterations for the time being in force.

d) The expressions “he” or “his” shall always be construed to mean “he” or “she” and “his” or “her”.

e) The expression “Member” means “Full Member” but not Junior Member or Honorary Life Member unless otherwise stated.

f) The expression “Junior Member” means anyone up to the age of 18 on the subscription date, and full-time students.

3. **Object**

The object of The Club shall be to promote and foster the game of Badminton in Wellesbourne and district.

4. **Amendment to Constitution**

The Club may, by a majority of not less than two-thirds of the Members present at an Annual General Meeting or at an Extraordinary General Meeting, amend, add to or delete all or any of the Rules of the Club, provided that notice of intention to propose such alterations, additions or deletions and the details thereof, is given in the manner required by Rule No 7(e).

5. **Membership**

Membership of the Club shall consist of Full Members, Junior Members and Honorary Life Members.

6. **Subscriptions**

There shall be an annual subscription for Full Members which shall be determined annually by the Committee at the start of each season. Juniors and full-time students shall pay 50% of the full subscription.

All matches both home and away, incur additional fees which shall be determined annually by the Committee.

The Committee shall set the above-mentioned charges at a level determined by the financial status of the Club at that time.

The Committee shall have the discretionary power to vary the method of payment of the above-mentioned charges where it is deemed to be in the best interest of the Club.

Members participating in Club tournaments may also be required to pay additional fees if the Committee deems this necessary.

7. **General Meetings**

- a) An Annual General Meeting of the Club shall be held each year.
- b) The Chair of the Club shall be Chair of all General Meetings, failing him, the Members shall elect a Chair of the Meeting from amongst those present.
- c) No business shall be transacted at any General Meeting unless a quorum of 25% of the Members of the Club is present. In the absence of a quorum, the Meeting shall stand adjourned to a date to be fixed by the Chair. If, at an adjourned Meeting a quorum is not present, the Members then present shall be a quorum.
- d) The Committee may at any time call an Extraordinary General Meeting. They are required to call such a Meeting upon receipt of written notice from not less than ten Members. Such a Meeting must be convened within four weeks after the date of the request.
- e) The Secretary of the Club shall give not less than fourteen days' notice in writing of any General Meeting and of any proposed amendment to the Constitution.
- f) Any Members of the Club may attend and speak at a General Meeting and shall have one vote on any matter at the Meeting. Junior Members and Honorary Life Members may attend General Meetings but may only speak and vote at the invitation of a majority of the Members present.
- g) The Chair's direction as to when a ballot is to be taken, his declaration as to the result of any voting and his decision on any question of procedure or point of order shall be considered final. In the event of a tied vote the Chair shall have a second, or casting vote.
- h) No vote may be cast by proxy.
- i) A General Meeting shall elect a Chair, Club Captain, Fixture Secretary, Secretary and Treasurer as Honorary Officers of the Club to serve for one year. They will be eligible for re-election.
- j) A General Meeting shall elect up to four Members who will, together with the Honorary Officers of the Club, constitute the Management Committee of the Club to serve for one year. They will be eligible for re-election.

- k) A General Meeting may elect a Selection Committee of at least two Members.
- l) All elections shall be by show of hands.

8. **Club Officers**

a) **Club Chair**

Shall be Chair of all General and Committee Meetings. The Chair shall prepare and present to the Annual General Meeting a report of the affairs of the Club for the preceding season.

b) **Honorary Secretary**

Shall be responsible for the convening of all Meetings, the keeping of proper minutes, for all correspondence arising thereon and all other matters relating to the Club which are not the direct responsibility of the Treasurer.

c) **Honorary Treasurer**

Shall be responsible for the keeping of proper accounts, the collection and payment of all monies arising in connection with the Club and for the proper conduct of the Club's Bank Account.

The Treasurer shall prepare and present to the Annual General Meeting an audited Statement of Account.

d) **Club Captain**

Shall be Chair of the Selection Committee (if formed) and be responsible for all Club Tournaments and handicaps.

e) **Fixture Secretary**

Shall be responsible for arranging all matches.

9. **Management Committee**

- a) The business of the Club shall be conducted and managed by the Committee who may take such decisions as necessary within the Constitution.
- b) Questions arising at meetings of the Committee shall be decided by a majority of votes of those present and voting. In the event of a tied vote the Chair shall have a second, or casting vote.
- c) The Committee may elect any Member of the Club to be a member of the Committee to fill any vacancy thereon; such member to hold office until the Committee is next re-elected in accordance with Rule 7 (j).

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- d) No business shall be transacted at any Committee Meeting unless a quorum of four Members is present. In the absence of a quorum the Meeting shall stand adjourned to a date fixed by the Chair. If, at an adjourned Meeting, a quorum is not present, the Members present shall be a quorum.
 - e) The day-to-day running of the affairs of the Club shall be entrusted to the Chair, Secretary and Treasurer, who shall constitute an ad-hoc Emergency Committee empowered to act on all matters considered by them to be too urgent to await full Committee decision, but any such matters should be brought to the notice of the full Committee at the earliest opportunity.
 - f) The Committee may appoint any Member or Members to run any particular function, and may co-opt such Members to attend any relevant Meetings. These co-opted Members shall not automatically be a member of the Committee, but may be one of the four elected members under Rule 7 (j).
 - g) The Committee may at any time remove any of the Club Officers or Committee Members from office and appoint some other Member in accordance with Rule 9 (c).
 - h) All Members, Guests and Visiting Clubs are required to abide by the applicable rules of the Wellesbourne Badminton Club.
 - i) Cheques drawn on behalf of the Club shall be signed by two authorised signatories, the Treasurer plus one of two other Committee Members.
 - j) All monies belonging to the Club and not required for immediate use must be invested by the Committee in an appropriate interest-bearing account.
 - k) The Committee shall have power to determine, in the Club's best interest, the outcome of any questions arising out of any of the Club's activities, within the Constitution.
 - l) The number of teams, and which league they shall be entered into, shall be decided by the Committee.

10. **Admission to the Club**

- a) Applicants for membership shall be asked to attend a play-in. Subject to available places, they may be invited to join the Club at the discretion of the Committee Members present at the play-in.
- b) A Member is a person who has paid the full annual or pro rata subscription. This membership lasts until the subscription due date the following season. Note this does not cover summer playing fees. The due date for payment of subscriptions for the following season will be set by the Treasurer at the AGM.



c) Honorary Life Members may be created at the discretion of the Committee to persons who they consider having substantially contributed to the well-being of the Club during their membership.

11. ***Termination of Membership***

The Committee shall be empowered to terminate the membership of any Full Member, Honorary Member or Junior Member if, in its judgement, this would be in the Club's best interest.

12. ***Guests***

Visitors to the club can play for 3 weeks and then upon approval by the committee after their 3 visits, can postpone paying their due subs for a further 3 weeks, i.e. 6 weeks after their first visit.

13. ***Dissolution of the Club***

If, upon the dissolution of the Club, there remains, after the satisfaction of all its liabilities, any assets or property, the same shall be distributed in accordance with the decisions made by the majority of the Members present at the Extraordinary General Meeting at which the affairs of the Club are being wound up.

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